



RESPONSIBILITIES OF ROOM PARENTS

Room Parents assist in developing community spirit within the classroom by delegating to classroom parents and inviting all those interested to participate in classroom activities and responsibilities throughout the year.

Room Parents recruit from a list of volunteers who have specified an interest in helping in designated areas. Thus, all parents are given the opportunity to participate in classroom activities on a rotational basis and as needed.

1. Attend PTO meetings. Involve classroom parents in PTO events.
2. Plan and coordinate teacher's birthday party.
3. Organize holiday parties: Halloween, Valentine's Day, etc. as requested by teacher.
4. Recruit field trip chaperones.
5. Assist teacher(s) in scheduling classroom help including Math and Reading assistants.
6. Schedule a mixer for parents and/or families so parents can meet each other.
7. Assist with any fundraisers needed for classroom field trips.
8. Encourage parents to participate in Safe Environment trainings and background checks. Assist teacher in tracking.
9. Support Auction Project parent.
10. 7th Grade room parents will organize Awards Night and Graduation Receptions for the 8th grade. All 7th grade families help.
11. 8th Grade room parents will organize the Teacher Appreciation Luncheon which 8th grade traditionally does at the end of the year.
12. Promote fellowship and good will in all school activities by responding cheerfully to other special requests by the teacher(s) and staff.

NOTE: Room parents receive an automatic 40 hours for their service. They must turn in the volunteer sheet noting the 40 hours as room parent.

RESPONSIBILITIES OF AUCTION CLASS PROJECT PARENT

1. Work with Auction Committee to decide on a class project for the auction.
2. Work with teacher and parents to facilitate the students' creation of the project.

Note: The auction class project parent is financially responsible for the costs of the class project. This will fulfill their \$200 auction commitment. We are trying to avoid asking each child to donate funds toward the project.